

CIRCULAR

Sub: External Mock NBA Visit on 24 - 25 January, 2026 - Day wise Schedule - Reg.

Dear faculty & Staff,

The institution applied for re-accreditation of following four (4) undergraduate programmes to the National Board of Accreditation (NBA), New Delhi, in January 2025.

1. B.Tech. Civil Engg.
2. B.Tech. Mechanical Engg.
3. B.Tech. Electrical & Electronics Engg.
4. B.Tech. Information Technology

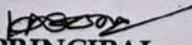
To assess the preparedness of the above departments, it is proposed to conduct a mock NBA visit by external experts to assess the preparedness more objectively and to identify any deficiencies requiring corrective action. The following expert members evaluate the programmes

S No	Department	Expert Member	Mobile	Role
1	NBA Mock Visit Team Chairman	Prof N V Ramanarao, Director, NIT, Raipur	9849054319	Chairman
2	Mechanical Engg.	Prof. Kiran Kumar Prof. of Mech Engg, NIT Warangal	9494153851	Member
3	Electrical and Electronics Engg.	Prof. N S Murthy, Former Prof., ECE, NIT, Warangal	9441029775	Member
4	Information Technology	Prof Babu Rao, Former Prof., CSE, NIT Warangal	9849123457	Member
5.	Civil Engg,	Prof M Chandrasekhar, Senior Prof., Civil Engg. NIT Warangal	9908132001	Member

Broad and Tentative Agenda

Day 1: (24 th January 2026 - Saturday)	
10.00 am	: Meeting with the Heads and Principal
10.30 am	: <ul style="list-style-type: none"> • Visiting of Members to the respective departments. • Presentation by Head. Evaluation of Criteria (1-3)
1.00 pm - 2.00 pm	: Lunch break
2.00 pm- 4.30 pm	: Evaluation of Criteria (4-7)
5.00 pm	: <ul style="list-style-type: none"> • Meeting with the Heads and Principal • Followed by Institute Presentation by Principal
6.00 pm - 7.00 pm	: Evaluation of Criteria (9) in the Chambers of Principal with Chairman
7.00 pm - 9.00 pm	: Meeting of members with Chairman NBA
Day 2: (25 th January 2026 - Sunday)	
10.00 am	: <ul style="list-style-type: none"> • Experts may continue their verification and interactions • Chairman will visit and inspect all central facilities. • Interaction with all teaching and Non-teaching Staff
11.00 am	: Remarks on the visit, release of scores, highlighting of deficiencies and possible improvements by experts and Chairman of the mock NBA team (Remarks of each department and presenting strengths, weaknesses, area where it needs improvement will be presented to all HoDs by each external expert member)
12.00 Noon	: Concluding remarks by Chairman and Closing of NBA Visit

1. **IN VIEW OF THE PROPOSED EXTERNAL NBA EXPERT TEAM VISIT, ALL FACULTY & STAFF HAVE TO REPORT AT 9.00 AM AND STAY TILL THE TEAM LEAVES THE CAMPUS**
2. All Heads of the Departments / Sections are requested to keep all types of documentary evidence, files, equipment, etc. ready for inspection by the expert team.
3. The HoDs are requested to present all the files to the expert team. The HoD may seek help from their faculty members, allotted for updating specific files. During the expert team visits senior faculty are requested to be present to help the HoD.
4. HoDs are requested to keep their department's infrastructure, labs neat & tidy and equipment in working condition, arrange sample student LMRBs, projects for demonstration.
5. **All laboratories / centres are to be kept open by 9.00 am.**
6. As the external NBA expert team will be inspecting institute-specific files and central facilities on the 2nd day of the scheduled visit on 25.01.2026 (Sunday), various departments/sections are requested to be prepared to submit / exhibit required files/information to the expert team.
7. All AAC members are requested to be present during the Principal's presentation at Silver Jubilee Seminar Hall on 24.1.2026 at 5.00 pm.
8. Dean, Student Affairs is requested to make necessary arrangements for demonstrating SAC activities during the external NBA expert team visit
9. Dean, P&E is requested to ensure the campus clean and arrange the persons to help the Principal during Chairman's (external NBA expert team) visit to central facilities.
10. All HoDs and Section Heads are requested to inform the faculty & staff to attend institute during January 24 - 25, 2026 without fail.
11. **The Chairman may visit any of the non-NBA going departments of his choice. Hence non-NBA going departments HoDs shall ensure compliance for department lab visits, faculty interaction.**


PRINCIPAL

To
All Heads of Depts/Sections
- for circulation among faculty & staff
- for necessary compliance

Copy to: 1. The Chairman, KITSW; 2. The Registrar; 3. Dean, Academic Affairs for follow-up; 4. AAC
5. AO; 6. Institute Medical Officer for necessary arrangements;
7. WebTeam- To post in Faculty circulars